



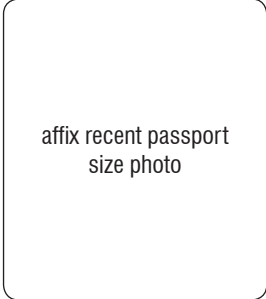
Munnar Catering College

Regd. Office: 2nd Floor, Chandrika Bldg, M.G. Road, Ernakulam, Cochin - 682 011
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APPLICATION FOR ADMISSION AT:

International Campus, Munnar / City Center Cochin / City Center Trivandrum

PROGRAMME APPLIED FOR : 1st Preference :
No. 2nd Preference :
3rd Preference :



Name:
(in capital letters as in academic certificates)

Sex: Date of Birth:
DD MM YY

Religion Caste Nationality:

State of Permanent Residence: Mother Tongue:

Aadhaar No. Blood Group Allergic to any medicine YES/NO

If yes, details :
.....

Affected by any recurring disease YES/NO. If yes, details
.....

Name of Parent/ Guardian: Relationship with applicant:

Occupation of Parent / Guardian: Annual Income:

Address for correspondence:

..... Pin Code: Tel: (code)

Cell Phone (1) Cell Phone (2) Email ID :

Permanent Address:

..... Pin Code: Tel: (code)

Cell Phone (1) Cell Phone (2) Email ID :

ACADEMIC QUALIFICATIONS:

EXAMINATION PASSED	NAME OF COLLEGE/SCHOOL	NAME OF BOARD/UNIVERSITY	YEAR OF COMPLETION	YEAR OF PASSING	PERCENTAGE / GRADE OF MARKS

I declare that the information given above are true and correct.

Place:

.....

.....

Date:

Signature of Applicant
with Name

Signature of Parent / Guardian
with Name

It is mandatory for all those who seek admission to the College and Hostel to read application forms and to go through the prospectus and understand the contents thoroughly and acknowledge their acceptance of the rules and regulations by affixing their signature in the space provided over leaf and countersigned by their parent/guardian.

RULES AND REGULATIONS

- 1 Perfect discipline must be maintained in the classroom, Hostel and the campus and at the hotel during the internship.
- 2 Students will be responsible for any damage or loss of items entrusted with them.
- 3 Original certificates and memo card should be produced at the time of interview.
- 4 Candidates not securing 80% of attendance will not be permitted to appear for the examination.
- 5 Absence for 21 days without any valid reason will lead to the removal of the candidate from the rolls.
- 6 Fee, once paid is not refundable under any circumstances.
- 7 Decision of the management will be final in all matters and is unquestionable.
- 8 Students removed from the rolls for any misdemeanor will not have any claim of any kind from the college.
- 9 Fee for each semester / academic year should be paid as per instruction in advance.
- 10 Fee defaulters will not be allowed to sit in class / stay in Hostel.
- 11 Students who fail to maintain a high sense of discipline in the classroom, Hostel and the college premises / Campus and at the hotel during the internship are liable for expulsion.
- 12 Students, who may be expelled from the College / Hostel discontinue their studies at any time, for any course for any reason will have no claim for refund on the Fees already paid. Students, who may be expelled from the College / Hostel for any reason or otherwise discontinue their studies at any time, for any course, for any reason whatsoever, after the cut-off date for admission will also have to pay to the College/ Hostel fees for the remaining portion of the entire duration of the Programme. Any Certificate of / for the student from the college will be issued/Returned only after getting clearance from the Hostel authorities too.
- 13 The management has got the right to reschedule the class timings.
- 14 College Uniform is strict in the college campus. Uniform should not be altered/ modified from the original. The student must consider this as a symbol of status, dignity and pride of themselves as well as to the college.
- 15 All applicants seeking admission to the college shall go through the prospectus carefully with specific attention to the rules and regulations mentioned therein and shall be well aware of his/her obligation to comply with the rules and regulations of the college and the hostel. He/ she shall fully accept those rules and regulations by voluntarily submitting the declaration provided in the application for admission to the college and the hostel, which forms an integral part of this prospectus. In confirmation of the above, the qualifying certificates in original are to be deposited at the college as a security and as a token of acceptance of the terms and conditions for admission and the rules and regulations of the college and the hostel and will claim back the same only after the payments of all amount as per the clause no.12 above.
- 16 All issues relating to matters of admission to the college and hostel and all issues that may arise during the course of study shall be governed by the term and conditions as contained in the applications form, prospectus, undertakings/guarantees/indemnities that are furnished by the applicant.
- 17 Ragging of any sort is strictly prohibited in the Hostel and in the Campus and any incidents of ragging, if noticed, shall be dealt with strictly in accordance with the statutory provisions and guidelines issued by the Honorable Supreme Court of India, which include reporting to the police and suspending the person/persons involved pending enquiry. Any proceedings initiated against any student in connection with ragging shall not be withdrawn under any circumstances irrespective of whether any action has been taken or not by any law enforcing authority.
- 18 Smoking, possession and consumption of Alcohol, and or any sort of intoxicants in the college, hostel and campus are prohibited and violations if any, reported/noticed shall invite punishment which may include dismissal from the institution, besides the other legal proceedings under Criminal law.
- 19 The student and his/her parent/guardian shall indemnify and keep indemnified the institution, in respect of the loss, If any occurred to the institution on account of any criminal or unlawful act committed by such student and the institution shall also be entitled to realize the said costs from the student and his/her parents/guardian for such loss/damage including loss of reputation.
- 20 If any student is involved in any activity which leads to lowering of the esteem of the college or endangers the dignity and safety of other students of the college or involves in any criminal offence/criminal case and if the college authorities finds prima facie evidence against the students he/she shall be suspended from the college pending enquiry. The student shall lose his/her attendance for the suspension period if he/she is found guilty and or any punishment is ordered or else the suspension shall be withdrawn forthwith and complete attendance shall be recorded for the period under suspension.
- 21 Publishing of any news with defamatory content against the college, hostel, staff or students through social/print/electronic or any other media is a serious violation of the code and conduct and it will attract severe punishment and compensation without prejudice to the right of the management to initiate disciplinary/legal proceedings against such students(s)
- 22 Under no circumstances, the institution can be asked to or compelled to favour any student in the matter of any criminal proceedings initiated against any of such students, in connection with any illegal or criminal acts committed by him.
- 23 For any violation of rules and regulations, punishment shall be imposed only after strictly following the standard principles and procedures and the management is fully indemnified against all claims and or losses in this regard.
- 24 The applicants and their parent/guardian are liable to give an undertaking by entering into a contract agreement with the institution confirming their acceptance of the rules and regulations which shall be supported by any guarantee, acceptable in general, for the continuance of study, payment of full amount of fees etc. for the entire duration of the programme. For this purpose original certificates and mark sheets shall also be accepted in lieu of any other guarantee. This is in view of the common interest of protecting a seat for the course, which may otherwise be lapsed if anyone discontinue during the course of study.
- 25 The decision of the Principal shall be final and binding on all matters pertaining to the college and is unquestionable.
- 26 For legal matters pertaining to the college, the jurisdiction will be Kochi city only.

DECLARATION, AGREEMENT & CONTRACT

I have carefully read and understood the details regarding the admission to the Programme and rules and regulations of the college and the hostel. I fully accept the above rules and regulation and also the rules and regulations mentioned in the prospectus and the hostel application form voluntarily, without the compulsion or persuasion from any one. I hereby express my intention to study at Munnar Catering College by staying in the Hostel. I declare that the information given in this application form are true and correct. In all matters regarding the admission, decision of the Management of College and Hostel is final and binding on me. I Voluntarily agree to abide the rules and regulations that may be framed by the College and Hostel from time to time. I am also well aware that any request for refund of fees once paid, either in full or in part will not be entertained / refunded under any circumstances. I also understand and voluntarily agree that if I am expelled from the College for any reason or otherwise discontinue my studies at any time, for any course for any reason, after the cut off date for admission, I will also have to pay to the college and the Hostel fees for the remaining portion of the entire duration of the Programme. For the fulfillment of this contract, I am submitting with you my original certificates and TC. I also hereby offer the said certificates as a security / guarantee for the due compliance of the above terms and conditions. I am aware/agree that I will be entitled to claim back the original certificates and the T.C only after payment of all the above mentioned fees, as per the Clause No. 12 of the Rules and Regulations above.

Place:

Date:

.....
Signature of Applicant with Name

.....
Signature of Parent / Guardian with Name

FOR OFFICE USE

1. SELECTED/NOT SELECTED (in Merit / Management Quota)

2. ROLL NO. 3. RESERVATION (If applicable)

4. REMARKS

Name & Signature